



SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT

Ministry of Science, Technology, Research, Skills Development &
Vocational Training and Kandyan Heritage

Vacancy for the post of Management / Accounts Assistant (Non Technical)

The Sri Lanka Accreditation Board for Conformity Assessment (SLAB) is the National Accreditation Authority for Sri Lanka established under Act. No.32 of 2005, functions under the Ministry of Science, Technology, Research, Skills Development & Vocational Training and Kandyan Heritage.

Applications are invited from citizens of Sri Lanka for the following post in the Sri Lanka Accreditation Board.

MANAGEMENT/ACCOUNTS ASSISTANT - 01 Post

Qualifications :

External :

Having passed six subjects at G.C.E. (O/L) examination in one sitting with four credits including credits for Mathematics, English and Sinhala or Tamil

AND

Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination

Candidates should be not less than 18 years and not more than 45 years of age.

Salary Code and Monthly Salary Scale: MA 1-2 – 2016 – LKR 27,910 - 300x10 - 350x7 - 600x12 - 710x12 = 49,080

Note : Until 01.01.2020, remuneration for all the recruitments and promotions shall be in line with the schedule II of DMS circular No. 02/2016

In addition, allowances approved by the Government will be paid. Other benefits include contribution to EPF 15% and ETF 3%.

Recruitment procedure : By a Structured Interview

The candidate appointed will be on probation for a period of three years. He / she will be confirmed at the end of this period provided that his/her performance and conduct has been satisfactory.

Applications with curriculum vitae along with copies of certificates should be sent under registered cover to reach the **Chairman, Sri Lanka Accreditation Board, No. 104 A, Kithulwatte Road, Borella**. The envelope should be marked the name of the post you apply on the top left hand corner of the envelope. Employees in the Government or Semi – Government sector should forward applications through the Heads of respective Institutions.

Last Date for Applications : 31st October 2018